

GROUP AD CONTRACT (ONLY)

GET YOUR TEAM, FRIENDS, GROUP, ETC.

FEATURED IN THE YEARBOOK!

ORDER FORM DEADLINE:

FRIDAY, SEPTEMBER 17TH

*Please write legibly

NAME OF STUDENTS/ORGANIZATION:

NAME OF PARENT/PERSON TO CONTACT:

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____

EMAIL: _____

SALESPERSON: _____

**if you do not purchase through a salesperson, mark as hauberks

AD SIZE/PRICING:

COLOR ONLY

1/2 PAGE AD *5 PICTURES MAX *\$180 _____ \$225 (FULL PRICE)
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FULL PAGE AD *8 PICTURES MAX *\$310 _____ \$370 (FULL PRICE)

**DISCOUNTED PRICE*

IF YOU HAVE PURCHASED A SENIOR AD, BUY A GROUP AD FOR A DISCOUNTED PRICE

KNOW THAT:

- Staff members design the ads if there is not a design sent in.
 - Photos can be enlarged or reduced.
 - We encourage you to send a duplicate, or a good copy of your photo. Photocopied pictures do not turn out well when scanned into the computer.
 - Avoid lots of text, collages, facebook photos, low resolution photos or photomontages.
 - Do not turn in photos or ads on CDs or disks
 - When choosing photos for your child's ad, please respect school policies.
 - Photos and designs sent to us should be sent as a JPEG or PDF in at least 300 dpi.
 - Pictures will be handed back on distribution day at the end of the year.
- **GROUP ADS CANNOT BE PURCHASED ONLINE, THEY HAVE TO BE FILLED OUT THROUGH THIS CONTRACT**

If you have any questions please email us at
smhauberkseniorad@gmail.com
or call:
(913)-544-4538 (EMILY ATTEBERY)

CREATE YOUR AD

STAFF CREATED: _____ PRE-DESIGNED: _____ NUMBER OF PHOTOS: _____
MESSAGE (SHORT & LEGIBLE) _____

*If creating an optional design, please keep the design proportional

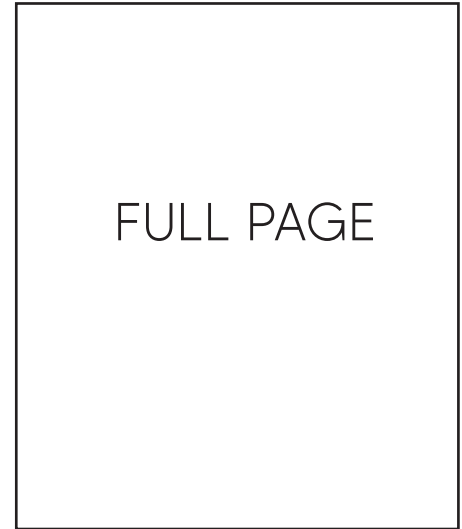


AD SIZES (IN INCHES):

1/2 page: 8 in. wide by
4 and 13/16 in. tall

Full page: 8 in. wide by
10 in. tall

*(NOT TO SCALE)



WHAT TO EXPECT AFTER SENDING IN YOUR AD

-If contract, payment, and photos don't come in at the same time there's an increase of issues with the ad.

-Check the database: A database will be created containing all the ads and should be completed by mid/end-October. It will be posted in a newsletter on the district website. If you don't see your name, contact either of the numbers listed or Mr. Tate immediately.

-This year we will be emailing the ads to be proofed. Please email us back to approve the ad or email us with the changes you would like to make.

-Remember because of the short time we can only allow for the ad to be seen once before the final printing. You will only have 5 school days to check the ad. WE WILL ONLY USE THE EMAIL LISTED ON THE AD SHEET TO CONTACT YOU.

-Keep in mind we that we design ads alphabetically, so if your last name is towards the end of the alphabet, your ad will be proofed later than others.

-Pick up the pictures: Your student should receive a folder with their pictures on yearbook distribution day (end of the school year). If they don't receive theirs, you can pick up the photos in room 413 B.

PLACE AN AD IN THE 2021-22 HAUBERK:

1. Hand in the ad to the front office of the school. There will be a bin to place the ad in. Once your senior turns in their ad, they will need to sign their name on the clipboard next to the bin.
2. We will not accept emailed contracts.
3. We encourage that all ads are complete when turned in. This means a complete ad form, all pictures, all text and money.
4. If you are purchasing more than one ad, please pick up another contract in the main office. Do not submit more than one ad per contract.
5. Checks are made out to SM East Hauberk